

The Eight Gatsby benchmarks of Good Career Guidance

- 1. A stable careers programme**
- 2. Learning from career and labour market information**
- 3. Addressing the needs of each pupil**
- 4. Linking curriculum learning to careers**
- 5. Encounters with employers and employees**
- 6. Experiences of workplaces**
- 7. Encounters with further and higher education**
- 8. Personal guidance**

The Bishop's Stortford High School

CEIAG Overview 2018-19

- this Overview covers Gatsby Benchmark 1
A Stable Careers Programme

Year group	Services	When activity takes place	Gatsby Benchmark
All Years	Parent Bulletin detailing career opportunities, vacancies, exhibitions, festivals, open events, masterclasses, research suggestions, work experience, competitions and careers news	Weekly	2, 3, 4, 5, 6,
Year 7	Biweekly mentoring during form time with Tutors	Ongoing throughout year	3, 8
	Assembly Presentation Careers & Opportunities Employer Visit	March 2019	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March 2019	2, 3, 4, 8
	Workshops Introduction to Careers	Summer Term	2, 3, 4, 7, 8
	Bushcraft Residential Teambuilding & Personal Development	June 2019	3, 4
Year 8	Year Group Options for Foundation Year	February 2019	3, 4, 8

	Assembly Presentation Careers & Opportunities Employer Visit	March 2019	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March 2019	2, 3, 4, 8
	Regular Mentoring meetings during form time with Tutors	Ongoing throughout year	3, 8
	Group Work – Team Skills & Equal Opportunities with Tutors	Spring Term 2019	2, 3, 4, 8
	One to one guidance interviews preparing for Foundation Year 9 Tutors	March 2019	3, 8
	<i>My Personal Skills Journey Booklet</i> - to help identify personal strengths & weaknesses	Summer Term	2, 3, 4
Year 9	Assembly Presentation Employer Visit	March 2019	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March 2019	2, 3, 4, 8
	Assembly Presentation Personal Finance - Employer Visit	May 2019	2, 3, 4, 5
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
Year 10	Work Experience Information Evening	November 2018	2, 3, 4, 5

	Group Work - Work Experience assemblies & Tutors in tutor time	January – June 2019	2, 3, 4, 5, 8
	Future Employment Market Herts Local Enterprise Partnership (LEP)	January 2019	2, 4, 5
	Assembly Presentation Careers Employer Visit	March 2019	2, 3, 4, 5
	National Careers Week Potential Careers - Quiz with Tutors	March 2019	2, 3, 4, 8
	One to one guidance interviews on Pathways & Careers – Careers Advisor	Summer Term 2019	3, 8
	Oxbridge Scholars Group Monthly Information & Mentoring sessions	Summer 2019	2, 3, 4, 5, 7, 8
	One Week Block Work Experience	17-21 June 2019	2, 3, 4, 5, 6
	Group Work- Work Experience De-brief & Evaluation	w/c 24 June 2019	2, 4, 8
	Work Permits for school aged children Martin Cooke Herts County Council	June 2019	5
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5
Year 11	One to one guidance interviews on Pathways & Careers with SLT	Ongoing all year	3, 8
	Oxbridge Scholars Monthly Information & Mentoring sessions	September 2018-Spring 2019	2, 3, 4, 5, 7, 8
	Year 11 Scholars Trip to Gonville & Caius College , Cambridge	September 2018	2, 3, 7

	Assembly Presentation Stansted Airport College – Courses & Pathways Vice Principal Wendy Martin	October 2018	2, 3, 4, 7
	Assembly Presentation Overview of Apprenticeships Education & Employers	November 2018	2, 3, 4, 7
	Assembly Presentation Personal Finance & Tax: Barclays	November 2018	3, 4, 5,
	Assembly Presentation Future Employment Market Herts Local Enterprise Partnership (LEP)	January 2019	2, 3, 4,
	Assembly Presentation University of Hertfordshire	January 2018	2, 3, 4, 7
	National Careers Week Potential Careers - Quiz with Tutors	March 2019	2, 3, 4, 8
	Uni Frog - on-line tool for research into Uni courses, apprenticeships & FE courses	March 2019	3, 7
	Assembly Presentation National Citizen Service	April 2019	3, 4, 8
	Group Work: CV's & Applications with Form Tutors	April 2019	3, 4, 8
	Leavers Booklets: Post-16 Options (detailing other local Schools & Colleges)	August 2019	3, 8
	Lunchtime Careers Workshop with Guest Speaker	Ongoing	2, 3, 4, 5

6 th Form	Subscription To UCAS Support through application process provided from May of Year 12 through to A level Results Day	Ongoing	3, 7
	School Post-18 Bulletin Selection of Career and Post-18 Opportunities	Fortnightly	2, 3, 4, 8
	Life Beyond TBSHS Webpages with Post-18 Options plus Useful Links	School Sixth Form Website	3, 8
	Alumni Talks Optional Enrichment Sessions with ex-students returning to talk about post-18 paths and courses of study	Ongoing	2, 3, 4, 5
	One to one Guidance Interviews "Next Steps" – in school Career's Adviser	Ongoing	3, 8
	Lunchtime Careers Workshop with Guest Speakers	Ongoing	2, 3, 4, 5
	Competitive Admissions Support Registering of student interest in Oxbridge/Medicine/Veterinary/Dentistry Initial introductory advice session and materials provided in Autumn Term + further termly/half termly support sessions focussing on key skill	On-going	3, 5, 6, 8
	Nominations/reference support for Masterclasses, Summer schools e.g. Oxbridge masterclasses, Headstart, Sutton Trust, Imperial Work Experience, Nottingham Potential Programme	Ongoing	3,7, 8

	Careers Forum – Major biennial event Broad spectrum of industry sectors represented	November 2018	2, 3, 4, 5, 7, 8
	Year 13 Oxbridge Interview Workshop with Dr Sewell, Senior Tutor and ex Director of Admissions, Cambridge plus additional practice interviews including Medicine with Dr Oakey, Consultant Anaesthetist, Philosophy with Andrew Sanger, Cambridge, History with Dr Sean Laing, ARU	November 2018 and Various dates in Nov & Dec	3, 4, 5, 7, 8
	Roche GenerationX Visit to Roche products for insight into careers in science for selected Yr 12 and Yr 13	November 2018	2, 3, 4, 5, 6
	Uptree Careers in STEM Workshop Optional session for Yr 12 and Yr13 on employability and networking with focus on STEM careers, e.g. with MBDA	November 2018	2, 3, 4, 5, 6, 8
	University Budgeting for Year 13	January 2019	3, 7
	GSK Work Experience Year 12	February ½ term 2019	3, 4, 5, 6
	Unifrog introduction to Year 12 On-line tool for research into Uni courses, Apprenticeships & FE courses	March 2019	3, 7
	CV Education	March 2019	3, 4, 8
	National Careers and Apprenticeship Week Themed Assemblies/Tutorials	March 2019	2, 3, 4, 5
	Year 12 Post-18 Information Evening	March 2019	3, 4
	On-Line Lloyds Banking Workshop Introduction to careers within Lloyds group and one-to-one on-line chat with Lloyds Apprentices	March 2019	2, 3, 4, 5
	Year 12 Oxbridge Information Evening Start of support programme with visiting Cambridge professor	March 2019 & ongoing	3, 7, 8

	Year 12-13 Year 13 share their Post-18 Top Tips with Year 12	March 2019	3
	AmGen Gene Sequencing Weekend research project extracting and sequencing DNA	March 2019	3, 4, 5, 6
	Year 12 Higher Education Exhibition	April 2019	2, 3, 5, 7
	Year 12 Student Life Visiting speakers from Bath and Glasgow Universities	April 2019	2, 3, 7
	Year 12 Gap Year Visiting Speaker from Oyster Worldwide	April 2019	3, 5
	Year 12 One to One Rotary Business Professional Interviews	May 2019	3, 5, 8
	Journalism Visiting Speaker Optional lunchtime session - Dr Jenner of Harlow College of journalism	May 2019	3, 4, 5, 7
	Year 12 Apprenticeship Introduction Visiting speaker from ASK Project and ex-TBSHS alumnus who is a GSK Apprentice	May 2019	2, 3, 4, 5, 7
	Year 12 Personal Statement Education	May 2019	3, 4, 8
	Year 12 UCAS Apply Education and Registration	June 2019	3, 7
	Year 12 Work Experience Week	24-28 June 2019	2, 3, 5, 6
	Year 12/13 One to One Post- Guidance Interviews with Form Tutors	July & September 2019	3, 8
	Citizenship Programme External Speakers from varied backgrounds (Politics, Human Rights, Sports, Journalism....)	Fortnightly throughout academic year	3, 5, 7

	Enrichment Programme Opportunities for MUN, debating, volunteering in community (e.g. Grove Cottage – Mencap, ...), subject societies (e.g. Maths & Physics, Medical, Computing)	Weekly throughout the year	3, 4, 5, 6, 7
	Mentoring and Leadership Programmes Student involvement with lower year groups, e.g. Paired Reading, Peer Mentoring, Film Club, Drama Club, Music Leadership.	Weekly throughout the year	3, 4
	INTERACT Sixth Form charity fund-raising group with external advice from Rotary Club	Ongoing	3, 4, 5
	Sixth Form Senior Team Positions of responsibility including managing Tuck Shop, running Sixth Form and School Councils	Ongoing	3, 4

National Careers Week 4th-8th March 2019: Updates via Daily Notices on NCS theme of the day + links to websites – also on Parent Bulletin.

National Apprenticeship Week 4th-8th March 2018: Information & opportunities sent via Daily Notices & Parent Bulletin

There are many leadership opportunities, here are some:

School Council: Years 7 to 11 – democratic participation, leadership, communication skills

Form Captains

House Captains

Music Leadership

Mentoring Scheme

Interact

Senior 6th Form Team

Mentoring Scheme

Just a few of other activities:

University subject taster days

Lunchtime Clubs: Geography, Programming, Science, Film, Drama, Music

Drama Festival

House Drama Competitions

Music Festival

Maths Challenge competitions

History Discussion Group

Maths in Action day

Maths juggling day

Crest Award

GSK Quiz

Citizenship guest speakers

Dragon's Apprentice

Arkwright Trust any many more

Trips:

Trips provide a learning venue that matches a student's natural inclination to know more & engages students of all abilities and helps to put the learning subject in context. Group activities may include adventurous expeditions that develop social skills and self-confidence. For confident individuals, school trips can change attitudes and raise aspirations through participation in activities. Rising to new challenges and living alongside their peers helps pupils to become more adaptable and confident - critical to their development.

Schools trips provide powerful learning outcomes for young people that contribute to a sense of belonging, feeling valued and the ability to make a positive contribution in their community and society at large. Students become more resilient and optimistic and their emotional health and self-esteem improve.

All of these positive attributes help to develop skills and enhances existing ones as well as improving a student's employability.

Amongst *many* others, the following curriculum/non-curriculum trips take place throughout the school calendar on a rolling basis, for Years 7-13:

Geography; field trips

RS & Citizenship; trips

History; Ypres, Hastings plus archaeological dig

Business Studies; business wholesalers visit, Hayters trip, City of London trading floor visit

Additional trips:

Bushcraft

Poland

South Africa/Argentina Rugby Tour

Ski: Years 7-13

Cern

MUN (Model United Nations)

Russia

Duke of E: Gold/Bronze

Year 9 Cricket Tour

Berlin

Nat. Citizenship Prog

New York

Music Tours