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12th June 2019

Dear Prospective Sixth Form Student,

GCSE Results Day Arrangements: Thursday 22nd August 2019 (Main Hall)

For existing TBSHS Year 11 students, you will be able to collect your results from school at **8am on Thursday 22nd August**. You will then need to report to the appropriate station, or member of staff, depending on your results and your plans for September so that we can confirm whether you are joining the Sixth Form or need to discuss your options.

If you are unable to collect your results, please provide written consent for someone else to collect your results. This must be passed to Mrs Watts in the Examinations Office before the end of this term. Please also provide a stamped addressed envelope if you would like your results sent home.

Those students who are new to TBSHS should also come into school and provide us with an authenticated copy of their results. This means you must bring us the statement of results itself or a stamped copy of your final results from your school together with proof of any GCSE examination results taken in previous years. **You can do this between 10.30am and 2.00pm**. You will also be required to update on-line the examination information you provided at application time and visit the appropriate stations to confirm your place or discuss your options.

Once this process is complete, you will be provided with the necessary paperwork for the start of term which is **Tuesday 3rd September**. The school will assume that you do not wish to join the Sixth Form if you have not provided us with your GCSE results **by 2.00pm on Thursday 22nd August**.

We highly recommend that you attend in person on Results Day. However, if you are unable to do so, then an adult representative may bring in your GCSE results together with a letter signed by yourself giving them authority to discuss your Sixth Form place on your behalf.

Once we have received all of the GCSE results, we will check group sizes. Where courses are oversubscribed, the school's oversubscription criteria will then be applied as detailed in our Admissions Policy on the website.

We try to process the results quickly and will, of course, be on hand to support you. We hope you enjoy your summer holiday and the Sixth Form Management Team look forward to seeing you again on 22nd August.

Yours sincerely,

Assistant Headteacher
Head of Sixth Form



TBSHS: A truly all-round education

