

# DofE Frequently Asked Questions

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## How do I get my Award?

You need to upload evidence that you have completed each of your Physical, Skill and Volunteering Sections (school will do this for the Expedition) to eDofE and SUBMIT each of your Sections as complete.

You should have followed two of these Sections for at least 3 months and the other for 6 months.

## What evidence do I need to show I have completed a Section?

The minimum is a complete Assessor's Report. This can be handwritten on the form in your Welcome Pack (by your Assessor) and uploaded as a photo, or the Assessor can enter it directly into [www.edofe.org/assessor](http://www.edofe.org/assessor). They will need your eDofE number (you can see this when logged in), and to know the level (Bronze/Silver or Gold), which Section they are signing off (Physical, Skill or Volunteering), how many months you have done it for and the exact start and end dates which must be at least that number of months apart (e.g. 5/3/19 to 2/6/19 is NOT 3 months – it would need to finish on or after 5/6/19). Printable copies of the Assessor Report forms are available on the DofE page of the school website. Reports MUST include the dates, contact details for your Assessor, and some comments about how you got on with the activity.

You might also upload you log of when you did your activity, though this is not essential. Some people choose to upload regular texts updates or photos as evidence of their participation.

## Who can be my Assessor for a Section?

Your Assessor must be an adult to whom you are not related and with whom you do not live. They will usually be someone in a position of responsibility in the organisation you are doing the activity with, and may have a qualification to allow them to lead this e.g. a soccer coach, manager of a charity shop, or trumpet teacher.

## What is my eDofE login?

It is usually your name without any spaces, sometimes followed by a number e.g. thomaswhite or sarahsmith7. If you cannot remember it, email you Leader to ask for it again.

## What is my eDofE password?

This is initially set to your date of birth in the format DDMMYYYY, though you may have changed it when you first logged in. Leaders cannot access your password, so if you have forgotten or lost it, click on 'I've forgotten my password' on the eDofE login page and follow the steps to get a reset email sent to you (to the address you gave when signing up).

## What is my DofE number?

This is a 6 or 7 digit number you can see on the screen when logged into eDofE – log in to get it if you need it!