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Friday 4th May 2018

Dear Parent/Carer,

Y11 Study Leave– from Monday 14th May 2018

I am writing to advise you that your son will be on study leave from Monday 14th May 2018.

During this time he will **only be required in school to sit his exams** as per his published statements of entry for his exams that he received earlier this year. **He must wear full school uniform when sitting an exam or when studying in school.**

If your son wishes to come into school during this period when he does not have an exam, **he must sign in at the front reception when arriving/ after his exam, as well as sign out when leaving the school site.** This is essential for health and safety, particularly in the case of fire.

If your son wishes to seek advice from his subject teachers, he must check with the member of staff beforehand to ensure that they are free to see them at a particular time.

When on site and not in an exam, **Year 11 students can only study in the library.** It is advisable that boys bring with them a stock of past papers, revision materials, text and exercise books should they choose to come to school, as this will maximise the amount of time spent revising during the day. Please note that spaces in the library will be very limited.

Please be advised that any student not using the school's facilities appropriately during this time will be told to leave the school site. It is vital that boys appreciate that study leave is an important time for them to have valuable hours and days of self-motivated, personal revision and this must be used in an appropriate manner.

If you have any questions regarding study leave, please do not hesitate to contact me or your son's form tutor.

Yours faithfully,

Miss E. Torry
Head of Year 11



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UNESCO Associated Schools

