

# Post-16 Options & Information Book

## Sixth Form/College Options for 2016-2017

**Apprenticeships**

**Opportunities for young people**

**Work Experience**

**Vocational Courses**

*Prince's Trust*

**full time Work**

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**For more information on application procedures, open events, entry requirements and course information, please contact the college directly**  
**Please find below useful addresses & websites**

**Name:** Adult Community College

**Location:** Various

**Website:** [www.essex.gov.uk/education-schools/adult-learning/course-search/Pages/Course-Search.aspx](http://www.essex.gov.uk/education-schools/adult-learning/course-search/Pages/Course-Search.aspx)

**Telephone:** 0345 743 0430

**Courses:** A2, GCSE, Basic Skills and many more various courses to choose from

**Name:** Chelmsford College

**Location:** Chelmsford

**Telephone:** 01245 265611

**Website:** [www.chelmsford.ac.uk](http://www.chelmsford.ac.uk)

**Courses:** Vocational courses linked to a particular occupation.

**Name:** Epping Forest College

**Location:** Epping

**Telephone:** 020 8508 8311

**Website:** <https://www.efc.ac.uk/>

**Courses:** AS/A2 Levels, Vocational courses linked to a particular occupation.

**Name:** Harlow College

**Location:** Harlow

**Telephone:** 01279 868000

**Website:** [www.harlow-college.ac.uk](http://www.harlow-college.ac.uk)

**Courses:** AS/A2 Levels, BTecs, GCSE's, vocational courses linked to occupation.

**Name:** Sir Charles Kao UTC

**Location:** Harlow

**Telephone:** 01279 444374

**Website:** <http://www.sircharleskaoutc.com/>

**Courses:** A Levels: Sciences, Maths, Engineering & Computing

**BTecs:** Computer Sci, Engineering

**Extended Diplomas:** Engineering, Applied Science, Computing

**Name:** Joyce Frankland Academy

**Location:** Newport, Saffron Walden

**Telephone:** 01799 540237

**Website:** <http://www.jfan.org.uk/> [admin@jfan.org.uk](mailto:admin@jfan.org.uk)

**Courses:** AS/ A2 Levels

**Name:** St Mark's Sixth Form

**Location:** Harlow

**Telephone:** 01279 421267

**Website** [www.st-marks.essex.sch.uk](http://www.st-marks.essex.sch.uk)

**Courses:** AS/A2 levels, BTEC level 3  
**Name:** The Helena Romanes School and Sixth Form Centre  
**Location:** Great Dunmow  
**Telephone:** 01371 872560  
**Website:** [www.helena-romanes.essex.sch.uk](http://www.helena-romanes.essex.sch.uk)  
**Courses:** AS/ A2 Levels, Level 3 BTEC

**Name:** Writtle College  
**Location:** Writtle (Chelmsford)  
**Telephone:** 01245 424200  
**Website:** [www.writtle.ac.uk](http://www.writtle.ac.uk)  
**Courses** Vocational subjects with specialism in Animal and Horticulture/Agriculture.

**Name:** Cambridge Regional College  
**Location:** Cambridge  
**Telephone:** 01223 418200  
**Website:** [www.camre.ac.uk](http://www.camre.ac.uk)  
**Courses:** Vocational courses linked to a particular occupation, also possible GCSE resit English and Maths

**Name:** The College at Braintree – Colchester Institute  
**Location:** Braintree  
**Telephone:** 01206 712000  
**Course Enquiry Line:** 01206 712777  
**Website:** <http://www.colchester.ac.uk/about-us/campuses/braintree/>  
**Courses:** Vocational courses linked to a particular occupation.

**Name:** Capel Manor College  
**Location:** Enfield Campus  
**Telephone:** 08456 122122  
**Website:** [www.capel.ac.uk](http://www.capel.ac.uk)  
**Courses:** Vocational courses linked to a particular occupation

**Name:** Hertfordshire Regional College  
**Location:** Broxbourne & Ware  
**Telephone:** 01992 411400  
**Website:** [www.hrc.ac.uk](http://www.hrc.ac.uk)  
**Courses:** Vocational courses at all levels linked to a particular occupation, full time GCSE and Access to Further Education Courses. Access to FE is for young people not quite ready for the full GCSE programme but who wish to achieve qualifications in English, Maths & a Certificate of Progression.

**Name:** Hills Road Sixth Form College  
**Location:** Cambridge  
**Telephone:** 01223 247251  
**Website:** [www.hillsroad.ac.uk](http://www.hillsroad.ac.uk)  
**Courses:** AS/A2 levels

**Name:** Long Road 6<sup>th</sup> Form College  
**Location:** Cambridge  
**Telephone:** 01223-507400  
**Website:** [www.longroad.ac.uk](http://www.longroad.ac.uk)  
**Courses:** A Level, GCSE & Vocational courses

**For information, advice, jobs & careers:**

[www.channelmogo.org](http://www.channelmogo.org) & [www.youthconnexions-hertfordshire.org/careers/](http://www.youthconnexions-hertfordshire.org/careers/)  
[www.hotcourses.com](http://www.hotcourses.com) – Number 1 course search finder

## Foundation Learning / Pre Apprenticeships

These programmes provide young people with the skills and qualifications needed to access full time courses, apprenticeships and employment. They are a good option for those whose grades are mainly below D at GCSE or have few formal qualifications. Attending one of these courses may allow parent(s) to continue claiming Child Benefit and Tax Credits.

**Name:** Educational and Youth Service Harlow (EYS) Foundation Learning  
Including Functional Skills, Work Skills, Vocational Btec, and free driving lessons.  
**Project:** Vocational Programme:- BTEC Level 1 in, Sport and Active Leisure, Health and Social Care, Hair and Beauty, Business Administration, Retail, Customer Service or Motor Cycle Mechanics. Progression to full Apprenticeship programme at EYS  
**Website:** Currently under construction      **Telephone:** 01438 745566

**Name:** Harlow College Foundation Learning/Pre Apprenticeship  
**Project:** Exploring Enterprise and Effective Thinking Skills including Problem Solving.  
**Website:** [www.harlow-college.ac.uk](http://www.harlow-college.ac.uk)  
**Telephone:** 01279 868000

**Name:** Prince's Trust Programme, (12 weeks) Team Project  
**Project:** This is a motivational, practical, active and fun course that runs regularly in Harlow & Broxbourne with space for around 15 people. The programme includes work experience and a week long team building residential.  
**Telephone:** Employability and Skills Intervention Team on 0800 707 6384  
**Website:** [www.princes-trust.org.uk/help-for-young-people/programmes](http://www.princes-trust.org.uk/help-for-young-people/programmes)

## Apprenticeships

An apprenticeship gives you a unique opportunity to train, gain work experience and get paid. Register and apply on the National Apprenticeship website.

**Website:** [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)

For more information, please call 0800 707 6384

**Also see:** Amazing Apprenticeships – a national project to raise awareness of apprentice opportunities [www.amazingapprenticeships.com](http://www.amazingapprenticeships.com)

## Full time work

If you are job ready and have a positive attitude, and are an Essex resident, support is available from the **Employability & Skills Intervention Team** and a team of **Transition Personal Advisers** (students in Hertfordshire may contact Youth Connexions). For more information, please call 0800 707 6384.

## Further support



### Youth Connexions – Hertfordshire

Youth Connexions provides youth work, information, advice, guidance and support for young people aged 13 to 19 (up to 25 for young people with learning disabilities). It also provides support for young people leaving care up to the age of 21. Some of the key staff delivering services are Personal Advisers who are professionally trained to provide the highest level of support. Herts careers srYouth Connexions can help young people with the issues which are important to them such as jobs, careers and education alongside other issues such as relationships, sexual health, confidence, self-esteem, substance misuse, housing and independent living skills. Youth Connexions keeps in touch with young people during their transition years to offer support up until their 20th birthday. They telephone, email, text or write to young people to make sure they know Youth Connexions are here to help them. Students can speak to a Personal Adviser at the local Bishop's Stortford Youth Connexions Centre at Northgate.

**For more information:** call 0300 123 4043

**Website:** [www.youthconnexions.org](http://www.youthconnexions.org)

**Also:** [www.channelmogo.org](http://www.channelmogo.org) - Channelmogo is a portal that brings together lots of services and useful websites for young people in Hertfordshire of which Youth Connexions is one.

### Hertford Regional College – Full Time GCSE& Access to Further Education Courses

Hertford Regional College now also offers full-time GCCSE courses in Maths, English, Business and Communications, Science and Citizenship Studies. Their Access to Further Education Programme is for young people not quite ready for the full GCSE programme but who wish to achieve qualifications in English, Maths and a Certificate of Progression. The programme also includes some vocational experience (Construction and Motor Vehicle Maintenance or Hairdressing, beauty and Child Care.) [www.hrc.ac.uk](http://www.hrc.ac.uk)

**Essex residents only:** once you have officially left school, if you do not have a college/training place or are unemployed, please contact the **Employability & Skills Unit Team** on 01279-781527. This is a specialist team that will be able to help you find the right opportunities that are available in your area including short courses and apprenticeships.

### **Essex residents only: Transition Personal Advisers**

Personal Advisers from the Transition Pathway Service work with young people with a statement of special educational needs, providing information, advice and guidance on education, employment and training opportunities.

For more information call: 01245 430 411 or email:

[transition.pathwayservice@essex.gov.uk](mailto:transition.pathwayservice@essex.gov.uk)

### **Child Benefit Extension**

If a school leaver is unemployed and does not have a course or training lined up for September 2015, the parent/carer may be entitled to claim Child Benefit Extension.

For more information call 0845 302 1444 or visit [www.hmrc.gov.uk/forms/ch299.pdf](http://www.hmrc.gov.uk/forms/ch299.pdf)

To register for Child Benefit Extension, please contact your local Jobcentre Plus.

## **Useful Websites**

**Website:** [www.i-essex.co.uk](http://www.i-essex.co.uk)

**Details:** The site includes an area prospectus where all learning opportunities across Essex are published. The latest opportunities channel advertises courses that are currently available in your area. There is also useful information about university and apprenticeships.

**Website:** <https://nationalcareersservice.direct.gov.uk/Pages/Home.aspx>

**Telephone:** 0800 100 900

**Details:** Career Guidance website and help line.

**Website:** [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk)

**Details:** Jobs training and college options for those that may not go to university.

**Tel:** 0203 691 2800

**Website:** [www.ucas.com](http://www.ucas.com)

**Details:** Organisation responsible for managing applications to Higher Education courses in the UK, incorporating both a Students and Parents comprehensive guide.

**Website:** [www.vinspired.com](http://www.vinspired.com)

**Details:** Connects 14- 25 year olds with volunteering opportunities in England.

**Tel:** 0207 960 7000

**Website:** [www.nya.org.uk/youthinformation-com](http://www.nya.org.uk/youthinformation-com)

**Details:** 'National Youth Agency' information toolkit for young people covering: housing, health, relationships, environment, education, employment and training, cyber safety, money, leisure, travel and justice. **Tel:** 0116 242 7350

**Website:** [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)

**Details:** A National website providing up to date apprenticeship vacancies.

**Website:** [www.direct.gov.uk](http://www.direct.gov.uk)

**Details:** The official UK government website for citizens incorporating job seeking, Job Centre Plus job search and benefits.

**Website:** [www.jobseekers.direct.gov.uk](http://www.jobseekers.direct.gov.uk)

**Details:** The job search website for the Job Centre Plus.

**Website:** [www.indeed.co.uk](http://www.indeed.co.uk)

**Details:** Job seeking site which searches lots of job websites and incorporates into one website.

**Website:** [www.indeed.co.uk/apprenticeships-jobs-in-hertfordshire](http://www.indeed.co.uk/apprenticeships-jobs-in-hertfordshire)

**Details:** Vacancies/apprenticeships available in Herts.

**Website:** [www.essex.gov.uk/essexapprentice](http://www.essex.gov.uk/essexapprentice)

**Details:** Essex Apprenticeship Scheme Information and contacts.

**Tel:** 03330 139502

**Website:** [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)

**Details:** Apprenticeships in Herts.

**Website:** [www.totaljobs.com](http://www.totaljobs.com)

**Details:** Search for apprenticeships nationwide + local searches

*All Information correct at time of going to press, July 2016*



**The Bishop's Stortford High School  
Careers Department**