



THE BISHOP'S STORTFORD HIGH SCHOOL
MITRE FUND

GIFT AID DECLARATION

Name of Charity: TBSHS Mitre Fund

Details of Donor

Title..... Forename(s)..... Surname.....

Address

.....

.....Post Code.....

I wish the charity to treat all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

Signed:..... Date:.....

Important notes about Gift Aid.

1. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year .
2. You can cancel this declaration at any time by notifying the charity.
3. If in future your circumstances change you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask your local tax office for leaflet IR 65.
6. Please notify the charity if you change your name or address.

*N.B. Neither the school nor the trustees of the fund accept any responsibility for the information provided about tax. All prospective donors should consult a tax adviser or the Inland Revenue.
(www.inlandrevenue.gov.uk)*